



Paschim Gujarat Vij Co. Ltd.
Division Office, Bhuj.
Near G K General Hospital, Bhuj - Kutchh
Phone : 02832-253752 Fax : 224078



PR-862371

TENDER NO.:732/01
COMMERCIAL TERMS & CONDITION

E Tender for Hiring of closed body for 24 Hours
under Madhapar Sdn(with GPS and AC)



Paschim Gujarat Vij Co. Ltd.

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SCHEDULE 'A'
TENDER SPECIFICATIONS

- 1) Bidders have to submit their offer in 2 (Two Bids)
- 2)
 - a) Technical Bid
 - b) Price Bid-Only online submitting.
- 3) The technical scrutiny committee of PGVCL shall evaluate the technical view of the tender. PGVCL reserves the right to open or not to open the price bid of the bidders on the basis of their past performance of their services.

Incomplete bids, amendments and additions to bids after opening of the bids will be ignored out rightly.

The price bid of those who are technically qualified shall be opened. After technical bid is opened, for modification, if any, all shall be given equal chance.

4) **TENDER FEES :**

Tender fee (Non-refundable) **Rs.1180/-** should invariably be **paid online only**.

5) **E.M.D. :**

EMD **Rs.14000/-** should invariably be **paid online only**.

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6) **POST TENDER CORRESPONDENCE / ENQUIRIES:-**

Any correspondence or enquiry subsequent to opening of Technical and Commercial bids is not desirable, if the same is indulged into, it will be considered for disqualifying the tender. The tenderer will be required to abstain from pursuing / canvassing the matter, directly or indirectly with any Officers of PGVCL, as otherwise the same would also amount to disqualification of the tender.

7) **JURIDICTION :**

All questions, disputes or differences arising under out of or in connection with the tender / Contract if concluded shall be subject to the exclusive jurisdiction of the court under whose jurisdiction the place from which the tender / acceptance of tender is issued, is situated i.e. Bhuj

Signature of Tenderer

Company's Round Seal

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- 8) The tenderers should thoroughly read all the following clauses before submitting their tender. The original copy of the tender duly signed on every page, stamped with company's seal must be submitted along with the bid.
- 9) Tender Issuing Authority has reserved the rights to accept or reject any tender without giving any reason
- 10) All prevailing rules of PGVCL regarding works are applicable to vendors which are not mentioned in this tender copy.
- 11)** If any matter, public dispute arise between PGVCL and Vendor, Vendor is permitted to represent the matter up to tender issuing authority only and decision of the tender issuing authority will be final and binding to vendor.

12) OBJECTIVES:

Tender are invited from experienced contractor for for closed body for 24 Hours under Madhapar Sdn(with GPS and AC)

SCOPE OF WORK :- The scope of work will include following:

PARTICULAR OF THE CONTRACTORS.

- (1) Name & address of the contractor :
- (2) Particulars of Registration & Class in which registered :
- (a) In the Board/PGVCL :
- (b) I in the other Govt. Deptt. :
- (3) Reference may be made to :
- (4) Previous experience. :
- (5) No. of vehicle with Reg. No. :

Sr. No.	Name of work executed	Department	Value of work
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Signature of Tenderer	Company's Round Seal	Date:	Place:
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(6) Additional information if any :

Note: Certified Xerox copies of vehicle R.C. Book and insurance policy may be enclosed with the tender.

Scope of work for hiring of Vehicles on annual rate contract basis for BHUJ DN.

01 SCOPE OF WORK

You will provide one Vehicle on monthly on rate contract basis on as and when required by PGVCL. Executive Engineer, Bhuj will requisition the vehicle whenever necessary. The cost of fuel and Driver's salary etc. will be paid by you and shall be your responsibility.

The vehicle on completion of normal 24 hours journey shall be parked in sub station/office compound or at a place designated, by Chief Executive Officer & Superintending Engineer (O&M) and driver shall be provided immediately for extra hours in case of emergency.

02. GENERAL TERMS AND CONDITIONS:

2.1 TYPE OF VEHICLE:

You will provide ONE Vehicle for closed body with GPS driven in perfectly road worthy condition and not older than last two years as on date of tender opening.

2.2 AREA OF TRAVELLING:

Any where in Gujarat, but more specifically in and around, Bhuj area The PGVCL reserves the right to use the vehicle outside Gujarat State if required.

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2.3 QUANTITY REQUIRED:

1 (ONE) Vehicle isuzu/camper type With GPS.

2.4 PERIOD OF CONTRACT:

The period of contract will be of 24 months w.e.f. the date of award of contract. However, PGVCL reserves the right to extend by the further period of **TWELVE MONTHS OR 50% OF ORDER VALUE.** at the same price, terms and conditions.

(a) Rates for traveling minimum 3000 Kms. Per month per vehicle.

(b) Charges for traveling in excess of minimum 3000 Kms. Thereafter.

The rates offered are subject to price variation as mentioned separately.

3.0 PAYMENT:

Bills should be prepared in duplicate at the end of month and submitted to concern ENGINEER IN CHARGE for necessary processing. The bills should be accompanied with copy of abstract of LOG BOOK duly signed by the concerned Engineer in Charge. The bills will be paid subject to submission of advance receipt within a period of 30 days of receipt of the bills.

Vehicle Specification

4.0 TYPE/CONDITION OF VEHICLES :

1. The vehicle should be closed body type having seating capacity of one plus four i.e.
Driver + Four staff members should be accommodated in the driver cabin.
2. The vehicle should be four wheeler with a travel speed of 60 to 80 Km maximum per hour with engine output in the range of 50 to 70 KW will be required. Preferably, Mahindra- Genio (DC-DX) of equivalent type of vehicle is suggested.
3. The vehicle must have a facility of a cargo box of minimum size of 1.4 mtr x 1.4 mtr x 0.5 mtr for required tools, tackles & materials.
4. It must be capable of fixing the tower ladder.
5. The tower ladder will be of mechanical type with precise locking arrangement. It should provide maximum working height of approximately 10.5 to 11 meters when in full open condition & it should be 4 meter in folded (closed) condition.
6. Design & manufacturing of the tower ladder should be of high quality & safety standards.

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7. vehicle should be unique specification & unique design only. The colour should white.

4.1 The Vehicle proposed to be deployed for PGVCL Use, conditions of vehicle, RTO permit INSURANCE papers and other requisite documents shall be periodically inspected/verified by users department officer authorized by PGVCL. The vehicle which is proposed for the vehicle use must be purely registered in the RTO Office i.e.

- (i) In taxi quota registration.
- (ii) No private registration numbers vehicle be allowed in PGVCL.
- (iii) Vehicle which is provided by the owner MUST BE insured, comprehensive risk policy, including all occupants risk by insurance policy.
- (iv) Vehicle Owner must always provide.
 - (a) One certified Xerox copy of R.C. Book.
 - (b) Insurance policy.

Which is covered comprehensive risk and occupant risk and certified xerox copy be kept in the custody of the vehicle driver.

- (c) Separate EPF code No. allotted by RPFC & Last six months of current year EPF challan copy is required.
- (v) Before starting journey, vehicle driver must be in the position to have Log Book of journey of the registered taxi contractor and it must be filled up by the vehicle USERS/OFFICERS by mentioning opening and closing KM of the journey.
- (vi) LOG BOOK of the vehicle is also to be filled up day to day by the users/officers mentioning the place visited by him along with the duration of journey Kms. Traveled and get it duly signed.
- (Vii) With the help of advance technology of GPRS based tracking system we can trace/ locate any vehicle at any time. To provide this system on each and every vehicles of the company including hired one is the need of the time as the vehicle can be traced/ located at any time which can be helped in the event of frequent misuse of the vehicle which in turn reduces the cost of hiring. So, all the vehicles including tower ladders and trucks should have been provided the GPRS based tracking system whose cost, including the running cost is to be borne by the contractor.

4.2 The Vehicle proposed to be deployed shall be inspected by PGVCL's authorized representative at any time during current of contract and any defect. If noticed shall be rectified by the

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contractor immediately. PGVCL shall have a right to reject any vehicle if condition of vehicle is not satisfactory.

5.0 DRIVER:

The contractor should employ well behaved drivers having valid permanent license for driving VEHICLE. This shall be subjected to scrutiny and checks by the OFFICER IN CHARGE handling the execution of the contract from time to time. If any legal liability occurs on account of any lapse in this regards, the same will be to contractor's account.

The drives should behave courteously and respectfully with traveling officers. They should be free from habits of drinking intoxicant liqueurs. No allowance shall be payable by the PGVCL to the driver.

Drivers shall preferably be below the age of 40 years and never above 55 years. The logging and boarding of the driver shall be born by the owner.

6.0 PENALTY:

6.1 If the Vehicle does not report for full day a penalty equivalent to proportionate hire charges will be levied for that day and no hire charge will be paid for this particular day. Normally vehicle must be report on fixed given time but it gets late then penalty would done as per the officer in-charge wish.

6.2 In case of breakdown of any vehicles, or in case of a vehicle is not acceptable to PGVCL under Clause No.4.2 above the contractor will immediately replace the same by good vehicle within short time say within 2 hours only. Failure to replace the vehicle will entitle PGVCL to impose penalty not exceeding the daily hiring charges and no payment will be made to the contractor for the vehicle which is under breakdown or vehicle which has not been accepted by PGVCL.

6.3 In case, if you fail to provide the vehicle requisitioned, PGVCL authorities reserves the right to hire vehicle as may be required for the time being from open market at the risk and cost of contractor and the difference in amount will be deducted from the monthly bill payable to the contractor.

7.0 FUEL PRICE ESCALATION :

No price variation will be payable to on cost of oil/tyre, Tubes etc. Only change in price of fuel will be adjustable. Base price of fuel i.e. 91.95 per litre and actual price of fuel of Government's PSU i.e. IOCL, BPCL, HPCL on the 1st day of month is to be considered for price variation calculation. This basic fuel price shall be indicated in the offer. In case of increase/decrease in price of fuel from basic price(91.95 per litre) per km payable price shall go up/down by 8% of amount of difference. This will be applicable to the actual km traveled during the month.

8.0 ACCIDENT LIABILITY:

8.1 The contractor shall at all time indemnity and keep indemnified PGVCL and its officers, servants and agents against all third party claim, whatsoever (including but not limited to)

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property losses/damages, personal accident, injury or death of persons of any sub contractor, and/or servants or agents of the contractor and/or or PGVCL damage to property of PGVCL arising out of the user of the hired vehicles. The Contractor shall at his own cost and initiative at all times till the successful completion of the contract period, maintain comprehensive insurance policies in respect of all insurable liabilities, under Motor Vehicle Act, workmen's compensation Act, Personal injuries Act, Emergency Rise Insurance Act, approved by Secretary PGVCL and such policies shall be of the amount and limits as may be specified by Secretary PGVCL.

8.2 It is to be clearly understood that the PGVCL shall have no privity with the staff employed by the contractor for the operation of the contract viz. Drivers. Cleaners Contractors etc. The contractor amount so paid shall be payable by the contractor to PGVCL and all such payments shall be recovered by PGVCL from the dues payable to the contractor and/or from the security deposit of the contractor. Balance amount if any is still payable by contractor it has to be paid immediately to PGVCL.

Payable will have no privity in any manner with the driver or any other member of the contractor. The will be contractor's employees.

8.3 You shall have to enter into an agreement with the PGVCL which should be executed on a non judicial stamp paper valued at prevailing rate at your own cost.

8.4 All the general terms and conditions contained in the PGVCL's booklet of contracts for work not specifically brought out herein above in this terms and conditions shall be applicable to the proposed contract.

8.5 JURISDICTION:

All disputes will be subject to Bhuj jurisdiction only.

8.6 PARKING CHARGES:

The parking charges at he roadway station and at the Air port for the Vehicle when utilized by an officer deptt. For official purpose, would be admissible subject the production of such parking slips duly authenticated by the user officer/dept. These slips may be submitted along with the bills for reimbursement of these parking charges. Toll tax charges would e paid by the contractor.

9.0 DEFINITION OF HOURS, DAY AND MONTH:

i) 'Hours' means an hour of minutes for the purpose of charges fraction of an hour up to 30 minutes will not be taken in to account and more than 30 minutes will be reckoned as fully one hour in a day.

ii) 'Day' means a calendar day starting from 0000 hours to 2400 hours 'working day' shall mean and start at early morning.

iii) 'Month' means a calendar month with 30/31 working day as the case may be However, if contract starts say from 5th of a calendar month, a month's period will be up to and inclusive of 4th of the next month.

10. COMPUTATION OF KILOMETERS:

The starting and closing kilometers will be admissible from the point of starting and closing of journey. This can either be from Bhuj Rural area to around the division and back or as may be directed by Engineer-in-charge. No additional mileage will be allowed for to an fro journeys from the head quarters of the vehicle owner to and from any of the above mentioned place. No



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price variation will be admissible on any other account whets over either the inputs of the vehicles or labor index.

11.	<u>MAINTENANCE OF LOG BOOK :</u> The contractor will be required to Log Book as per the standard format which will record the journeys performed by the PGVCL's officers. The log book when closed should be handed over to the PGVCL for its record.
12.	<u>MAINTENANCE OF SPEEDOMETERS :</u> The speedometer recording the kilometers run by the vehicle should always be maintained in working condition. If at any time the speedometer goes out of order then the kilometers traveled will be admissible according to PWD kilometers till the speedometer is brought back into working condition. No averages shall be admissible based on the earlier journeys to the same places.
13.	<u>TERMINATION OF CONTRACT :</u> In case of breach of any of these terms of the contract, PGVCL without prejudice to any other right in law or under the contract, may cancel the work order and terminate the contract. On such termination, PGVCL shall be free, to hire taxi from any other source and in such eventuality if any extra expenditure is incurred, that amount shall be recovered from the contractor.
14.	<u>GENERAL CONDITIONS :</u>
14.1	Drivers, which are provided by taxi contractor, MUST BE fully conversant with the route over Gujarat State and he must be having valid driving license with them.
14.2	When day to day, vehicle reports for its duly on specific time given by PGVCL at that time driver must be fully equipped i.e. including required money to keep the taxi running in full condition. He should not demand money from the officer, traveling for drawing diesel, repairing the taxi on road etc. If such case of demand of money, will come to our notice, a serious view will be taken.
14.3	As and when the driver report with the vehicles, it should be duly topped up with fuel oil, lubricants etc. and no extra time will be allowed for such work after he report on duty.
(a)	If the taxi sent by the contractor is not as per the specification chares will not be paid through the taxi is used because of emergency.
(b)	The taxi shall have to be properly insured so as to cover the risk of the LIVES OF OFFICERS AND STAFF OF THE PGVCL traveling by the same.

15. GENERAL :

15.1 PGVCL reserves the right to retain any/all vehicles beyond scheduled time.

15.2 PGVCL also reserves to split up the work between two or more parties.

15.3 All vehicles hired will display boldly in paint the words ON PGVCL DUTY for vehicles hired on monthly basis. Sticker can be used for casual hired vehicle.

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- 15.4 The vehicle will have to be supplied by the contractor round the clock for all week days. There will be no holiday. However contractor can adjust with the Engineer in charge for any time off for maintenance of the vehicle.
- 15.5 PGVCL reserves the right to demand two vehicles extra for any work and any time with same route and same condition.
- 15.6 Experience Certificates.
- 15.7 Income Tax Clearance number.
- 15.8 Annual Turnover certificate.
- 15.9 Complete document of Light vehicle in Respect of proof of ownership.
- 15.10 All roads tolls/bridges tolls shall be reimbursed on production of proof of payment along with monthly R.A.Bills.

Executive Engineer
PGVCL, BHUJ DIVISION.



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DECLARATION FORM

- (1) I have visited the site and fully acquainted myself with the local situation regarding materials, labour and other factors pertaining to this work before submitting the tender.
- (2) Before filing the rates in the tenders. I have carefully and fully studied the conditions of the contract, general and detailed specifications drawing and other tender documents of this work and agree to execute the same in accordance with drawings and specification making no extra claims without genuine reasons. -
- (3) Should this tender accepted. I /We hereby agree to abide by and fulfill all the terms and provisions of the "Tender and contract for works" as applicable in default thereof to forfeit and pay to the PGVCL the sums of money due.
- (4) *The* full value of the "Earnest Money Deposit" paid herewith should be absolutely forfeited to the PGVCL should I/We not deposit the full amount of specified security deposit. .
- (5) I hereby solemnly declare that I am not related to any of the **PGVCL's** employee nor I am having any financial linkages with PGVCL's employee, nor I taking this contract as a "Benami Contractor" for PGVCL's employee. In the event of anything to the contrary before the competent authority of the PGVCL is Executive Engineer of any violation of the aforesaid declaration by me the entire contract awarded to he shall be liable to be cancelled in to and I will have no right whatsoever therefore.

PLACE:

DATE :

SIGNATURE OF THE TENDERER

Signature of Tenderer

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1. **The contract shall be awarded item wise.** The period of the contract will be of **two years**. Similarly PGVCL has right to terminate the contract without showing any reason with one month notice.

2. The quantity mentioned in scheduled – B is approximate. The payment will be made as per actual work carried out.

3. During the work of hiring of vehicle in your vehicle driver (your employees) should have to wear **“IDENTITY CARD”** duly signed by agency and Engineer in charge.

BIDING PROCESS

Bids are invited in two parts

- (a) Technical Bid.
- (b) Price Bid. –Only on line submission.



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SCHEDULE – “ B “
PRICE-BID

Schedule of rates of Hiring of closed body for 24 Hours under Madhapar

Sdn(with GPS and AC)

MONTHLY HIRE CHARGES FOR Bhuj Division AREA

- (1) Hiring charges per month for the
first 3000 Kms Run/month for
24 hours services Rs.
(Including all Govt. Taxes)
- (2) Hire charges for additional Km. Run
over 3000 Kms. /month Rs.

Note:

- (1) Only Quotation / rates for the same submitted in online “Price bids” only.
(2) Conditional quotation / rates will not accepted and liable to reject tender.

Executive Engineer
PGVCL, DIVISION OFFICE, Bhuj

Signature of Tenderer

Company's Round Seal

Date:

Place: